



**Abney Park Treasurer Recruitment
2022
Information Pack**

Foreword from the Trust's Chair, Tom Walker

Thank you for looking at this pack and the accompanying role description. I have been Chair of Abney Trust since March 2020 and on the Board since September 2018. Working on Abney Park in the heart of the community where I have lived for over twenty years is a privilege and constant source of inspiration.

We are looking for a new volunteer Treasurer to join our Board of Trustees. It is a very exciting time for Abney Park. The National Lottery Heritage Fund project is well underway and will complete by spring 2023. Run by Hackney Council, this will transform the park. The Trust is a very active partner in the design and implementation. We will run many of the activities that will form part of the restored park.

The Trust has a proud heritage over the decades of working to restore the park and encourage community use. We are a small registered charity with two staff. The Trustees play a very active role in the Trust's business. As well as the formal responsibilities of being a Treasurer we are looking for someone with knowledge and a passion for Abney.

The Trust is in a good financial position and our current Treasurer has done a brilliant job over the last four years. Now is a chance for someone to build on all that work as we enter a new chapter. *You don't need to be a finance professional.*

This pack provides a summary of the Trust, information about what we are looking for and some background on being a Trustee. We look forward to receiving your application to be part of the committed team who nurture and cherish one of London's most magical landmarks.



Tom Walker, Chair of Abney Park Trust





About Abney Park Trust

We are a registered charity and limited company. Our charitable aims include are set out in our articles.

In financial year 2020/21 our income was £68k and outgoings were £48k
In 2021/22 our income was £xxk and outgoings were £xxk.

We publish an annual report and accounts each year. You can read these [here](#). The 21/22 report will be published in late November.

Our website is abneypark.org. It has information about the park and many recordings of recent tours and events.

Our main activities include:

- Events like historic walks and, tours
- Volunteer coordination
- Community events
- Grave search and grave maintenance
- Monument restoration
- Fundraising activities, for example for the recent memorial to Margaret Graham

During COVID all our activities were postponed or moved online but we are up and running again with regular in person events on site.

Abney's finances at a glance

Our core costs are roughly £50k per year, the bulk of which is salaries and overheads.

We seek to do special projects, for example monument restoration.

We have to raise income each year and when signing off our accounts in October the Board has to consider whether we are a going concern.

In terms of income we:

- Receive a core grant of £20k per year from Hackney Council
- Receive a grant of £4k from the Commonwealth War Graves Commission
- Benefitted during COVID from a number of small grants to keep us going, and an “emergency” funding campaign
- Generate revenue from grave searches, events like walks and tours, donations and campaigns
- Run campaigns like our current one to raise £5k to install a permanent memorial to Margaret Graham, the first British woman to fly solo in a balloon and who currently lies in an unmarked grave.



Our May Stall which raised £500, celebrating 182 years of Abney Park Cemetery

How to apply

Please send us a covering letter (2 pages maximum) explaining why you would like to be the Treasurer of Abney Park Trust and the skills you would bring to the specific role of Treasurer. Include a CV if you have one but don't worry if you don't.

Please send them to: Info@abneypark.org marked "Treasurer Recruitment" by 28 November.

You can also email any questions you have and we will try to answer them. We're accepting applications on a rolling basis.

We will confirm receipt of application and we will invite successful candidates for an informal interview with two or three of our existing Trustees.

If you are successful we will need to certify the formal requirements before appointing you to the Board. We will arrange a handover with the outgoing Treasurer. .

We look forward to receiving your application.

The Trustees of Abney Park Trust





Further information

Here are a few useful background links about the Trust and becoming a Trustee

Abney Park Website – <https://abneypark.org/>

Who we are – details about the Trust including our annual report and accounts
<https://abneypark.org/abney-park-trust>

[Details about the National Lottery Heritage Fund Restoration Project](#)

[Charity Commission Page on Abney Park](#) – overview information

[Charity Commission Guide to Being a Trustee](#) - *The essential trustee: what you need to know, what you need to do*

[Seven Principles of Public Life](#)

